

Maidenhead Athletic Club

RULES and CONSTITUTION



Club Name and legal status

1. (a) The name of the Club shall be **Maidenhead Athletic Club**, with its headquarters at Braywick Sports Park, or as decided by the committee.
(b) Maidenhead Athletic Club is an unincorporated association and a Community Amateur Sports Club (CASC).

Club Objectives

2. The object of the Club is to encourage Interest and participation in: road running, cross country and track & field athletics.

Club Identity

3. The Club colours shall be:
Red vest with black and white hoops parallel around the chest & black shorts.

Membership

4. The Club shall consist of an unlimited number of members all of whom shall be amateurs as defined by UK Athletics. The Club is open to all members of the community without discrimination. The committee reserves the right to refuse membership. Membership of the Junior Section is limited by capacity. Prospective junior members over the age of 7 are invited to join a waiting list.
5. (a) The year for club subscriptions will run from 1st April to 31st March.
(b) Any member joining during the year will pay an initial subscription as laid down in Rule 6, and thereafter by the club subscription year.
(c) A prospective member may be invited to use the Clubs facilities for 4 weeks as a guest. He or she is then required to apply for membership, which if accepted will run from the date of application.
(d) Notice of resignation must be made in writing to the Secretary before the end of the current year. It takes effect at the end of that year unless requested to terminate earlier.
(e) Subscription renewals are due on 1st April annually. Should the subscription be unpaid by 30th June of that year the member becomes liable for that subscription but is suspended from the rights and privileges of membership, including selection for club teams.
(f) The committee shall have power to expel any member whose subscription is 6 months in arrears, provided 1 month's notice in writing shall have been sent to a member by registered or recorded delivery letter, addressed to his last known address, informing him of the proposed action of the committee. Should the committee decide to exercise this power, then the procedures and consequences required by UK Athletics rules will follow. The membership of any person whose subscription is more than 12 months overdue will automatically be terminated. This does not remove the liability for payment of the outstanding subscription.
(g) Should a terminated member apply for re-election, the committee may at its discretion remit part or all of the outstanding arrears of subscription provided that the applicant has not used the clubs facilities during the previous 12 months.

Subscriptions and Categories

6. Subscriptions and membership categories shall be set by the committee and reviewed annually. Membership fees shall be displayed in the clubhouse and on the website
(a) Membership categories shall be:-

Competing Members (18 and over)
Membership fee – plus UKA affiliation at the current rate

Social members (18 and over)
Membership fee

Maidenhead Athletic Club



RULES and CONSTITUTION

Competing members (pensioners and full time students)
Discount membership fee – plus UKA affiliation at the current rate

Social members (pensioners and full time students)
Discount membership fee

Junior Members (11 and over)
Junior membership fee – plus UKA affiliation at the current rate

Junior Members (under 11)
Junior membership fee

Country Members
Country membership fee

Associate Membership (fully paid up member of SportsAble)
Discount membership fee

Competing Associate Membership (fully paid up member of SportsAble)
Discount membership fee plus UKA affiliation fee

Life Member (offered by the committee to long-serving members for exceptional service to the club)
Free membership

Competing Life Member (offered by the committee to long-serving members for exceptional service to the club)
Free membership - plus UKA affiliation at the current rate

- (b) Subscriptions are to be paid in full if joining by the end of September, but pro rata thereafter to the remaining months of the year.
Session fees may be charged as appropriate. Payment of session fees will not confer membership status or rights to non-members.
Payment of subscription by any club member who becomes unemployed may be excused or postponed at the discretion of the committee.
 - (c) Country Membership may be offered to present or former members who reside or work over 20 miles from Maidenhead and who make no more than occasional visits to the club. Country Members will have full rights of membership including the right to be selected for club teams as and where other prevailing conditions are met.
 - (d) All senior members and junior members (over 15) in good standing are entitled to attend and vote at AGMs. Junior members under 15 and parents of junior members are welcome to attend meetings but do not have a vote.
 - (e) Members whose subscriptions are in arrears are in no circumstances eligible to vote at meetings.
 - (f) Only fully paid up first claim members are eligible for club awards, other than those contested at the 'Helpers' Handicap' race.
7. Each member may request annually on payment of the subscription an electronic copy of a membership card for the current year. A printed copy of the current club rules should be displayed at the clubhouse and an electronic copy made available on the club website.

Membership expulsion

8. Members shall be liable to expulsion for violation of the Club rules or if found guilty of unseemly conduct and the committee shall have power to strike the members name from the club books. The member shall have the right of appeal to an Extraordinary General Meeting.

Awards

9. The year for club competitions will run from 1st April to 31st March. The annual awards will be presented after the completion of the club year.

Maidenhead Athletic Club

RULES and CONSTITUTION



Club Structure

10. Management of the Club shall be vested in a committee of a maximum of 14 members, elected annually and comprising: President, Chairman, Secretary, Membership Secretary, Treasurer, Maidenhead 10 Director, a single representative from each of: Cross Country, Senior Road Running, Junior Administration, Track & Field, Welfare Officer, Head Coach, a parent or guardian of a Junior member who is not a club member plus 1 other.

Members assigned and accepting specific responsibilities other than those allocated to committee members will be responsible to the committee and will attend meetings as appropriate. The committee shall have the power to co-opt to fill vacancies or needs, and co-opted persons shall remain in office until the next AGM. Five members will form a quorum at committee meetings. Only fully paid-up First Claim members, (excluding the Junior representative), are eligible to serve on or accept nomination to the Committee.

11. Following election, a committee member may serve in the same position for a maximum of three years. Thereafter, that person will not be eligible for re-election to that same position for a further year. In exceptional circumstances where there is no member willing to stand for election, or the member or members standing are declared not acceptable at the Club's Annual General Meeting, the retiring member may, if willing, continue to act on a 'pro tem' basis until a permanent replacement can be elected or co-opted.
12. The committee shall meet at least 4 times a year at a date and time to be decided by the committee at the previous meeting. Any committee member absent from 3 consecutive meetings shall be liable to forfeiture of their membership of the committee, unless sufficient reason is given in writing to the Secretary.
13. At least two weeks prior to a committee meeting, the date, time and place of that meeting will be displayed at the clubhouse and the Club website.
14. Within one week, following each committee meeting, the minutes will be displayed at the clubhouse and electronic copies made available to members upon request.

Annual General Meeting

15. The AGM shall be in June each year (15 members to form a quorum). At least 14 days notice of such meeting shall be posted at the clubhouse, together with an agenda. The business of the AGM shall be to receive the audited accounts for the previous year, to elect the Club President, officials and the committee for the ensuing year, and to consider any resolutions submitted to the Secretary at least 7 days prior to the AGM. Voting rights are recorded in Rules 6e & 6f. The Chair has a casting vote.
16. Following each AGM, the names and positions of the elected committee officials, together with the minutes of the AGM will be displayed at the clubhouse and electronic copies made available to members upon request.

Club Finances

17. The Club's financial year shall commence on 1st April and end on 31st March, after which the Treasurer shall prepare a balance sheet to be independently verified. All cheques will bear 2 signatures – the Treasurer and one other to be the Chair, Secretary or nominated Committee member.
18. Maidenhead AC will remain a non-profit making club. All surplus income or profits are to be used for the benefit of the Club and its members. No surpluses or profits will be distributed to members or third parties. If the Club is dissolved, for whatever reason, after all debts have been settled any assets remaining will be transferred to UK Athletics

Club Rules

19. No alteration or addition to be made to the rules except with the consent of at least two thirds of members present at the AGM, or at an extraordinary general meeting called for that purpose, for which 14 days notice will be given. Ordinary resolutions not entailing any alteration or addition to Club rules

Maidenhead Athletic Club



RULES and CONSTITUTION

may be proposed in writing up to the start of the AGM, or during the meeting subject to the consent of the Chair of that meeting, and may be passed by a simple majority of members present.

20. Upon attendance of a coaching course the club will immediately reimburse the cost of the course subject to a signed agreement in compliance with the club's Coaches' Incentive Policy.
21. The Club cannot accept responsibility for any accident or loss occurring through the activities of any of its members and any liability from such actions shall rest entirely with the individual member concerned.
22. Personal information supplied by members will be held on the Club's membership database. This information will be made available only to Club officers for bona-fide Club business and to the sport's governing bodies as required for affiliation purposes.

Easter 10

23. The Maidenhead Easter 10 Road Race is a vital contributor to the club's finances. All available members are expected to attend and assist in the management of the event on race day. Entries will not be accepted from club members other than those accompanied by an invitation from the committee. Invitations will normally only be issued:

(a) to members who are selected to represent the club's men's and ladies teams based on a proven ability to give the teams a realistic chance of winning team awards.

(b) to members who have held a senior organising position for the Easter 10 for 3 or more consecutive years (once in five years following their retirement from that post). Senior Positions being: Race Director, Entries Secretary or Chief Marshal.

London Marathon

24. As and when the club receives places for the London Marathon, these will be distributed by ballot. To enter the ballot, a member must:
 - (a) Have been a fully paid up first claim member of the club on 1st April in the year preceding the race and remain a fully paid up member until on or after race day;
 - (b) Provide proof that he or she submitted an entry for the race through the official entry procedure and had that entry rejected by virtue of the London Marathon race entry ballot; and
 - (c) Not have received a club entry in the preceding year's club ballot.
25. The interpretation of any matter not provided for in these rules shall be dealt with by the committee whose decision shall be binding and final.